

## **NEW IMPORTANT INFORMATION about the 2020 High School Area Show**

### **Questions? Contact 2020 Exhibition Coordinator:**

Kim Long, Assistant Curator of Adult Programs

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### **CaFÉ DIGITAL ENTRIES**

- **NEW this year, all art is entered digitally** through the website [callforentry.org](http://callforentry.org). Look for a link and more information in *Upcoming Exhibitions* on KIA's website [kiarts.org](http://kiarts.org).
- This is a **TWO** step process
  1. Make an account and upload your artwork information at [callforentry.org](http://callforentry.org).
  2. Go to "Find Calls" and search for the Kalamazoo Institute of Arts High School Area Show.
- For more in depth information on how to enter, visit [www.callforentry.org/how-to-apply-artists/](http://www.callforentry.org/how-to-apply-artists/).
- **One Call For Entry account per student.** Each student artist can submit up to TWO works of art.
- **\*Teachers please note\*** If you choose to enter artwork on behalf of your students, you must create a separate Call For Entry account for each student and then enter their artworks individually. **Do not include artworks by multiple students in one Call For Entry account.**
- **Juror and award decisions are based on submission images.** Please take care to present work carefully!

### **PAYMENT**

- The cost to enter is \$3 per artwork (maximum 2 artworks) and is due to the KIA by Saturday, **April 11**.
- **New this year**, payment can be made online by credit card when entering.
- Payment can also be made in person, by phone (269-349-7775), or by mail (314 South Park Street, Kalamazoo, MI 49007), in cash, check, or credit card. Students qualifying for free/reduced lunch may have fees waived.
- A check box on the form allows students to tell us if student or art teacher will pay entry fees.
- Teachers may ask us to invoice your school for your students' entry fees. Your invoice from us will be considered "payment" even if your school's check is received after April 11, 2020.

### **THE ONLINE PROCESS**

- **The two part entry is easy to navigate and complete.** We strongly suggest teachers and/or students investigate the process so you both know the information needed to complete the application.
- **We encourage students to fill out their own entry form.** Gather info. before applying including digital files to upload, artwork title, medium, dimensions, art teacher name and teacher email.
- Works of art **must not exceed 6 feet in any direction.** Artworks considered for the **Congressional Art Competition** must be framed and not exceed a framed size of **26" x 26" x 4" deep.**

### **WARNING!**

- **The entry deadline is Sunday March 8, 2020, midnight.** The site stops accepting entries at this time.
- **Please remember KIA education staff work Monday-Friday, 9-5.** Any questions or concerns about must reach us during those hours. Set up accounts early in case questions arise!

### **A NOTE ABOUT FRAMING WORK:**

- **All 2-D work accepted for exhibition must be framed.** The KIA has very few frames to loan for work matted to standard museum sizes (16 x 20, 20 x 24, or 24 x 30). These may be requested for artwork by students not able to afford to frame work for exhibition.
- **Simple museum white matting helps highlight the art.** Sectional frames purchased online can be found at a reasonable cost.
- **Please use plexi rather than glass.**
- **Acrylic or oil paintings do not require plexi.** Painting on board must be framed with sturdy hanging wire. Stretched canvas with neat edges and sturdy wire do not require a frame.
- **If you have questions about framing** and displaying accepted works that are not standard size or media, please contact Kim Long in advance of delivery.